



# BENWICK PARISH COUNCIL

Minutes of a Meeting of the Benwick Parish Council on Monday 2<sup>nd</sup> September 2019 in the Church Room of the Village Hall in High Street, Benwick PE15 0XA

- Present:** Cllrs M Chapman(Chair); L Keppel-Spoor; R Few; A Cade; B Taylor; R Smith; A Miscandlon (FDC); B Wicks (FDC); D Connor (CCC), J Richardson (Clerk) and five members of the public
- 085/19-20 Apologies for Absence**  
Cllr R Emmitt
- 086/19-20 Declarations of Interest**  
None declared
- 087/19-20 PUBLIC TIME**  
Footpath into Chapel Gardens alongside the bungalow has a hole in it. Clerk to report to Clarion. **Clerk**  
Cemetery has not got any better, weeds in graves, mooring is a disgrace. Watering tap is covered in ivy, bin needs emptying. Cllr Chapman to remove ivy from tap **Clerk**  
Tyres dumped in Heron Way, on public open space. Clerk to report to Luminus **Cllr Chapman**  
**Clerk**
- 088/19-20 Confirmation of Minutes**  
It was Proposed by Cllr Chapman, and AGREED, to sign and approve the Minutes of the Meeting held on 5<sup>th</sup> August 2019 **Agreed**
- 089/19-20 Matters Arising**  
Weeds on path from Chapel Gardens to High Street have been removed  
Plants overhanging footpath outside 1A Doddington Road reported to Highways (16/08/19)  
Plants overhanging footpath down Skeifs Row reported to Highways (16/08/19)  
Overhanging tree outside 34 Lilyholt Road reported to Highways (16/08/19)
- 090/19-20 Police Matters**  
Nothing of note to report
- 091/19-20 County & District Councillors Reports**  
Cllr Connor reported that there is no dedicated Highways Officer now and the replacement should be appointed on 10<sup>th</sup> September. It was suggested that any Highways problems in Benwick should be reported to Cllr Connor.  
Cllr Miscandlon reported that Fenland Local Plan will have seminars held for Cllrs and Clerks. Police and Crime Commissioner will pay for speed indicator boxes, where there is perceived to be a speeding problem these can be installed and the information gained will be highlighted to Traffic Officers.  
Cllr Wicks referred to the Local Transport Strategy
- 092/19-20 Cyber Security Awareness Online Training**  
It was Proposed by Cllr Chapman, and AGREED, that the Clerk takes the course for Cyber security, at a cost per user (individual) per year of £35.86. **Agreed**  
**Clerk**
- 093/19-20 Cambridgeshire ACRE**  
a) There was no volunteers to attend Cambridgeshire ACRE's AGM, Wednesday 25 September 2019, 2.00pm - 5.00pm, Little Downham Village Hall, Main Street, Little Downham, Ely, CB6 2ST.  
b) The proposal for Cambs Acre to do a survey of the village in relation to housing needs was discussed. It was Proposed by Cllr Chapman, and AGREED, that the Parish Council accepts the offer of a survey. Clerk to inform **Agreed**  
**Clerk**
- 094/19-20 Remembrance Sunday**  
It was Proposed by Cllr Chapman, and AGREED, that Clerk purchases a Parish Council Poppy Wreath for 2019 for £30. Clerk to organise **Agreed**  
**Clerk**
- 095/19-20 Street Lighting**  
a) Purchase order submitted to Electrical Testing and first response is that the repairs to street lights in the village will be done in November
- 096/19-20 Cambridgeshire Local Councils Conference 2019**  
a) Cllr Chapman will attend, and Cllr Smith may attend the Cambridgeshire Local Councils Conference 2019 at Marriott Hotel, Kingfisher Way, Hinchingsbrooke Business Park, Huntingdon, PE29 6FL. Friday 8 November 2019, 9.00am – 3.00pm **Cllrs Chapman & Smith**

<b>097/19-20</b>	<b>Town Ground Allotments</b> It was Proposed by Cllr Few, and AGREED, that rental stays the same as previous years for Town Ground allotments for 2020/21. This is £125 per acre plus drainage rates. Clerk to send out allotment tenancy agreements and Invoices	<b>Clerk</b>																					
<b>098/19-20</b>	<b>Income &amp; Expenditure</b> a) It was Proposed by Cllr Chapman, and AGREED, that members consider and approve the following accounts for payment <table> <tr> <td>Tivoli</td><td>Cemetery Maintenance</td><td>£382.54</td></tr> <tr> <td>CGM Landscapes</td><td>Verge Cutting</td><td>£44.48</td></tr> <tr> <td>J Richardson</td><td>Admin – 25/08/19</td><td>£381.60</td></tr> <tr> <td>J Richardson</td><td>Expenses reimbursement</td><td>£8.40</td></tr> <tr> <td>MAGPAS</td><td>Donation</td><td>£30.00</td></tr> <tr> <td>CCC</td><td>LHI 2018-19</td><td>£567.70</td></tr> <tr> <td></td><td><b>TOTALS</b></td><td><b>£1414.72</b></td></tr> </table> c) Clerks report on the August Bank Balances and reconciliation statement is at Appendix 1	Tivoli	Cemetery Maintenance	£382.54	CGM Landscapes	Verge Cutting	£44.48	J Richardson	Admin – 25/08/19	£381.60	J Richardson	Expenses reimbursement	£8.40	MAGPAS	Donation	£30.00	CCC	LHI 2018-19	£567.70		<b>TOTALS</b>	<b>£1414.72</b>	<b>Agreed</b>
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<b>099/19-20</b>	<b>Planning/Development Applications</b> a) F/YR19/0675/TRTPO Works to 1no Sycamore Tree covered by TPO 06/2000 16 High Street Benwick March Cambridgeshire PE15 0XA. It was Proposed by Cllr Chapman, and AGREED, that no observations be made. Clerk to inform b) F/YR19/0681/F Erect 1 dwelling (2-storey 2/3-bed) Land West Of 20 High Street Benwick Cambridgeshire. It was Proposed by Cllr Chapman, and AGREED, that there are concerns about traffic safety, and visual splay. Clerk to inform	<b>Agreed Clerk</b>  <b>Agreed Clerk</b>																					
<b>100/19-20</b>	<b>Town &amp; Parish Council Conference / Workshop - Fenland Local Plan</b> It was Proposed by Cllr Chapman, and AGREED, that attendance at Workshops for the Fenland Local Plan on Tuesday 17th September at (2pm) or (6pm) is 6pm Cllr Taylor and Cllr Keppel-Spoor, 2pm Cllr Chapman. Clerk to inform	<b>Agreed Clerk</b>																					
<b>101/19-20</b>	<b>Consultation on the Cambridgeshire and Peterborough Combined Authority Local Transport Plan</b> The consultation on the Cambridgeshire & Peterborough Local Transport Plan was discussed. It was Proposed by Cllr Chapman, and AGREED, that all Cllrs complete the survey and stress that rural inclusion is needed. All members of the public were encouraged to complete the survey too.	<b>Agreed All Cllrs</b>																					
<b>102/19-20</b>	<b>Mooring</b> a) To discuss and agree actions relating to the extension of the Mooring and funding opportunities, no further action to be taken at present. b) Request from Benwick In Bloom to place an information board on the mooring was discussed, the information board would face the footpath. It was Proposed by Cllr Taylor, and AGREED, that Benwick in Bloom be granted permission for this on the basis that the final draft is to be shown to the Parish Council before producing the board.	<b>Agreed Benwick In Bloom</b>																					
<b>103/19-20</b>	<b>The Pound</b> a) Request from Benwick In Bloom to place metal animals on The Pound was discussed and it was Proposed by Cllr Chapman, and AGREED, that Benwick In Bloom will return when dimensions etc. of these animals are known, and then a decision will be made. b) Request from Benwick In Bloom to place a memorial rose near the Roll of Honour. Benwick In Bloom apologised for planting the rose ahead of permission being given. It was Proposed by Cllr Cade, and AGREED, that the current installation remains as is.	<b>Agreed</b>  <b>Agreed</b>																					
<b>104/19-20</b>	<b>Cambridgeshire and Peterborough Against Scams Partnership (CAPASP)</b> Invitation to join growing legion of Cambridgeshire and Peterborough Against Scams Partnership (CAPASP) was discussed and it was Proposed by Cllr Chapman, and AGREED, that Benwick Parish Council join the Partnership. Clerk to inform	<b>Agreed Clerk</b>																					
<b>105/19-20</b>	<b>Community Gritting Scheme applications for Winter 2019-2020</b> It was Proposed by Cllr Chapman, and AGREED, that Cllr Chapman will respond regarding the gritting of footpaths relating to the Community Gritting Scheme for 2019/20.	<b>Agreed Cllr Chapman</b>																					
<b>106/19-20</b>	<b>Financial Regulations</b> The proposed Financial Regulations were Proposed by Cllr Chapman, and AGREED. Clerk to complete and post on website	<b>Agreed Clerk</b>																					
<b>107/19-20</b>	<b>Correspondence</b> a) Rural Services Network, bulletin (emailed 09/08/19, 16/08/19, 20/08/19)																						

### Agenda Items/Next Meeting

The date of the next Parish Council Meeting will be Monday 7<sup>th</sup> October 2019. Items to be included on Agenda should be with the Clerk by Monday 30<sup>th</sup> September 2019.

October Agenda:- Cllr Keppel-Spoor requested an item regarding placing miniature boats on the mooring

## Cllr Smith apologies for October Meeting

**Clerk**

Meeting Closed at:- 20.55

<b>Bank Reconciliation</b>				<b>Financial Year ending 31 March 2020</b>	
Benwick Parish Council					
Prepared by Jacquie Richardson (Clerk & RFO)					
Date	01/09/2019				
Approved by		Chair			
Date	02/09/2019				
<b>Balance per bank statements as at</b>	<b>01/09/2019</b>			<b>£</b>	<b>£</b>
Current Account				32,168.02	
NS&I				21,125.18	
					53,293.20
Less: Unpresented Cheques					
Cheque Number					
					450.60
Add: Any unbanked cash in transit					
<b>Net bank balances as at</b>					<b>52,842.60</b>
The net balances reconcile to the Cash Book, as follows:-					
Opening Balance				50,398.43	
Add: Receipts to date				10,015.48	
Less: Payments to date				7,571.31	
<b>Closing Balance</b>				<b>52,842.60</b>	
<b>Earmarked Reserves:</b>					
Parish Plan	£532.89				
Verge Planting	£67.13				
Cemetery Extension	£7,494.17				
Street Lighting	£11,500.00				
The Pound	£2,000.00				
War Memorial	£2,000.00				
Mooring	£3,133.66				
Allotments	£1,191.35				
General Reserve	£24,923.40				
		<b>E M TOTAL</b>	<b>£27,919.20</b>		